2020-05-25

Vacancy summary

Construction Project Manager

GEO920009

Tbilisi

Experience : 3 years - 5 years

Industry : Construction Building

Position : Engineer

Mobility : Regional

Contract : Long term

Availability : Full Time

Driver's Licence : Light Vehicle

Salary : 300$ 817.50GEL

Vacancy details

Job Description:

1. Attend client & consultant meetings and assist with determination of project requirements
2.Prepare project organization and communication charts
3.Chair site meetings and distribute minutes to all project team members
4.Track the progress and quality of work
5.Monitor projects plans, work hours, budget and expenditures
6.Ensure clients' needs are met in a timely and cost effective manner
7.Review field inspection reports from consultants throughout the life cycle of the project
8.Controlling subcontractors and making sure their work on track
9.Assist the GM in the review of contractor quotations to ensure that only fair and reasonable pricing is recommended for approval

REQUIREMENT:

1. Be CIVIL ENGINEERING
2. Minimum 4 and above Experience in the same field (IN GEORGIA)
3. Should have experience in high rise building
4. Fluent in English

SKILLS :

1. Strong multi-tasking and organizational skills
2. Proven ability to work effectively both independently and in a team based environment

If interesed please send your CV to aalyahmedi@yahoo.com

Contacts

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